TENANT MOVE-IN AND MOVE-OUT PROPERTY CHECKLIST *OPTIONAL USE BY LANDLORD/OWNER*

Before you move-in and upon moving-out, be sure to carefully complete this check-list.

				· · · · _ · _ · _ ·			
Address & Apt. No.:				City:		State:	Zip:
Move-In Date Inspection I			Date:	Time:	By:	L	I
Nove-Out Date		Inspection Date:		Time:	By:		
RE	TAIN FOF	r your re	CORDS	- GIVE TENANT A C	OPY		
Inless otherwise noted, th	he premises	s are in clean	, good worl	king order and undamage	d. Use key	below.	
NP:		Needs Cleaning Needs Painting Needs Repair			Needs Spo		
					Needs Spot Painting Needs Replacing		
		Scratched		Other:	•	laoing	
. .				7			
	Move-In	Move-Out	Cost	DISHWASHER	Move-In	Move-Out	Cost
Floor Walls				Inside/parts Outside			
Ceiling				Controls			ļ
Doors	<u> </u>						
Windows				BATHROOM #1	Move-In	Move-Out	Cost
Screens Shades				Floor			· · ·
Closet				Walls/Tile Ceiling		· · · ·	
Elec Fix.				- Doors			
Light bulbs				Cabinets			
			• (Drawers			
KITCHEN Floor	Move-In	Move-Out	Cost	Sink Shelves			
Walls				Mirror			
Ceiling				Tub/Shower			
Doors				Caulking			
Windows				Counter			
Screens Curtain				Fan Bowl/seat			
Cabinets				Towel rack			
Drawers				Window			
Sink				Elec Fix.	· · · ·		
Counters Fan/Light	<u></u>			Light bulbs		1	
Elec Fix.				BATHROOM #2	Move-In	Move-Out	Cost
Light bulbs				Floor			
				Walls/Tile			
REFRIGERATOR	Move-In	Move-Out	Cost	Ceiling			
Inside/parts Outside				Doors Cabinets			
· Light				Drawers			
•		····		Sink			
STOVE/OVEN	Move-In	Move-Out	Cost	Shelves			
Outside Burners				Mirror Tub/Shower		 	
Vent				Caulking			· · · ·
Timer/Controls	:		<u></u>	Counter			
Surface				Fan			<u></u>
Light				Bowl/seat			
Racks				Towel rack			
Drip pan				Window Elec Fix.			
				Light bulbs			

BEDROOM #1	Move-In	Move-Out	Cost		Move-In	Move-Out	Cost
Floor				Floor			
Walls		ļ		Walls			
Ceiling	ļ			Ceiling			
Doors	ļ	łł		Doors			
Windows	<u> </u>			Windows			
Screens Closet				Screens	· .		
Shades/Blinds				FRONT PORCH	Move-In	Move-Out	Cost
Elec Fix.		 		Elec Fix.		NIOVO-OUL	0030
Light bulbs				Light bulbs			
		r ,				. <u>.</u>	
BEDROOM #2	Move-In	Move-Out	Cost	BACK PORCH	Move-In	Move-Out	Cost
Floor				Elec Fix.			
Walls				Light bulbs			
Ceiling				,		· · · · · ·	
Doors				GARAGE	Move-In	Move-Out	Cost
Windows				Floor			
Screens		ļ		Walls			
Closet Shadaa/Blinda				Ceiling			
Shades/Blinds Elec Fix.		<u> </u> <u> </u>		Elec Fix. Light bulbs		<u>├</u>	
Light bulbs	· · · ·	<u> </u>				II	
Light Daibs	L	I			Move-In	Move-Out	Cost
BEDROOM #3	Move-In	Move-Out	Cost	Water Heater	movo-ni		0031
Floor				Smoke Det.			
Walls				Thermostat			
Ceiling				Furnace			
Doors				A/C			
Windows							
Screens				# OF KEYS	Move-In	Move-Out	Cost
Closet	L			Front Door			
Shades/Blinds				Mailbox			
Elec Fix.		-		other:			
Light bulbs				Commontes			
ENTRANCE/HALL	Move-In	Move-Out	Cost	Comments:			
Floor	141040-111	Move out					
Walls							
Ceiling							
Doors							
Windows							
Screens							
Closet							
Shades/Blinds				_			
Elec Fix.				- ·			
Light bulbs		l					
deve te						New Oat	
Move-In						Move-Out	
Date:	Signature:			/		Date:	
	0:	•				Date:	
Date:	Signature:						
				/		Date:	
Date:	Signature:			/		Date:	
Date: /We (the tenant(s)) unde	Signature:	Inless otherw	ise noted,	// all discrepancies will be th deposit at the time of mov	e tenant's	Date:	
Date: /We (the tenant(s)) unde enant's responsibility an	Signature:	Inless otherw	ise noted,	all discrepancies will be th	e tenant's	Date:	
Date: /We (the tenant(s)) unde enant's responsibility an <u>Move-In</u>	Signature:	Inless otherw	ise noted,	all discrepancies will be th deposit at the time of mov	e tenant's	Date:	
Date: /We (the tenant(s)) unde enant's responsibility an <u>Move-In</u> Date:	Signature: _ erstand that u d will be ded	unless otherw lucted from the	ise noted, e security	all discrepancies will be th deposit at the time of mov <u>Move-Out</u> Date:	e tenant's e-out.		
//We (the tenant(s)) unde tenant's responsibility an <u>Move-In</u> Date: Landlord/Agent Signature Landlord and Tenant ack	Signature: prstand that u d will be ded e: nowledge th	unless otherw lucted from the at video and/o	ise noted, e security	all discrepancies will be th deposit at the time of mov <u>Move-Out</u>	e tenant's e-out. e:		
Date: //We (the tenant(s)) unde tenant's responsibility an <u>Move-In</u> Date: Landlord/Agent Signature Landlord and Tenant ack photos (digital or otherwis premises. The original co	Signature: prstand that u d will be ded a: nowledge th se) have been pies/files are	unless otherw lucted from the at video and/o en taken of the	ise noted, e security	all discrepancies will be th deposit at the time of mov <u>Move-Out</u> Date: Landlord/Agent Signatur	e tenant's e-out. e:		
Date: /We (the tenant(s)) unde enant's responsibility an <u>Move-In</u> Date: _andlord/Agent Signature _andlord and Tenant ack photos (digital or otherwi	Signature: prstand that u d will be ded a: nowledge th se) have been pies/files are	unless otherw lucted from the at video and/o en taken of the	ise noted, e security	all discrepancies will be th deposit at the time of mov <u>Move-Out</u> Date: Landlord/Agent Signatur	e tenant's e-out. e:		
Date: /We (the tenant(s)) under enant's responsibility an <u>Move-In</u> Date: _andlord/Agent Signature _andlord and Tenant ack photos (digital or otherwis premises. The original co	Signature: erstand that u d will be ded e: nowledge th se) have bee ppies/files are nant.	inless otherwi lucted from the at video and/o en taken of the e in the posse	ise noted, e security	all discrepancies will be th deposit at the time of mov <u>Move-Out</u> Date: Landlord/Agent Signatur	e tenant's e-out. e:		